

# Agenda

**Forensic Alcohol Review Committee  
Initial Meeting, August 25, 2005  
10:00 AM – 4:00 PM**

**California Department of Health Services  
State Public Health Laboratory  
850 Marina Bay Parkway  
Richmond CA 94804**

<b>9:45-10:00</b> <b>Sign-in</b>	Administrative Staff
<b>10:00-10:30</b> <b>Opening Remarks</b> <b>Welcome and introductions</b> <ul style="list-style-type: none"><li>Members will state their name, the organization or group that they represent, and their hope for the outcome of this process.</li></ul>	Dr. Larry Barrett, Chief Division of Food, Drug, and Radiation Safety Department of Health Services
<b>10:30-10:40</b> <b>Discussion of committee meeting agenda</b>	Selma Abinader Facilitator
<b>10:40-11:00</b> <b>Review of Legal Responsibilities</b> <ul style="list-style-type: none"><li>Responsibilities of Review Committee</li><li>Bagley-Keene Open Meeting Act</li></ul>	Goldie Eng Senior Staff Counsel Office of Legal Services Department of Health Services
<b>11:00-11:30</b> <b>Regulation Development Process and Standards</b>  Summary of: <ul style="list-style-type: none"><li>California Regulation Promulgation Process</li><li>Administrative Procedures Act (APA)</li><li>Standards of APA and Rulemaking Process</li></ul>	Cathy Ruebusch Regulations Coordinator Office of Regulations Department of Health Services
<b>11:30-12:30</b> <b>Lunch</b>	
<b>12:30-1:00</b> <b>Review of current program activities</b> <ul style="list-style-type: none"><li>Review of Forensic Alcohol Program responsibilities and activities under current regulations</li></ul>	Dr. Mary Soliman, Chief Food & Drug Laboratory Branch Department of Health Services  Clay Larson, Chief Abused Substances Analysis Section Department of Health Services

<b>1:00-2:00</b> <b>Discussion: Proposed Regulation Revisions</b> <ul style="list-style-type: none"> <li>▪ Discussion and clarification of the legal and regulatory impact of proposed revisions to the regulations</li> </ul>	Facilitated Group Discussion
<b>2:00-2:15</b> <b>Break</b>	
<b>2:15-3:00</b> <b>Discussion: Proposed Regulation Revision Concepts</b> <ul style="list-style-type: none"> <li>▪ Begin to identify proposed regulation revision concepts</li> </ul>	Facilitated Group Discussion
<b>3:00-3:15</b> <b>Public Comment</b>	
<b>3:15-3:45</b> <b>Governance and Meeting Process</b> <ul style="list-style-type: none"> <li>▪ Committee structure, leadership, responsibilities</li> <li>▪ Process for determining regulations and decision making procedures</li> </ul>	Selma Abinader
<b>3:45-4:00</b> <b>Next steps and scheduling of future meetings</b> <ul style="list-style-type: none"> <li>▪ Establish the regulation development process and next steps</li> </ul>	Dr. Paul Kimsey Assistant Deputy Director Laboratory Science Department of Health Services

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Food and Drug Laboratory Branch website  
([www.dhs.ca.gov/fdlb/](http://www.dhs.ca.gov/fdlb/))